

**One Washington Park • Room 220 • Newark, NJ 07102 USA**  
**November 6 & 7, 2015**  
[raw.rutgers.edu/35wcars](http://raw.rutgers.edu/35wcars)

## **Information for Speakers, Panelists and Session Chairs**

**The Venue:** One Washington Park, Lecture Hall, Room 220, Newark, NJ, 07102. The lecture hall seats 125 people. It is equipped with a podium with a PC installed (including a DVD player), laptop interface, VCR player and a projection system. The wireless network will be available on the venue PC.

**Live Video Streaming:** The Symposium will be video broadcast live at a link to be announced on the symposium website at the start of the symposium on November 6 at [raw.rutgers.edu/35wcars](http://raw.rutgers.edu/35wcars)

**August 17, 2015 -Submission deadline:** Please send all proposals to Dr. Michael Alles at [alles@business.rutgers.edu](mailto:alles@business.rutgers.edu).

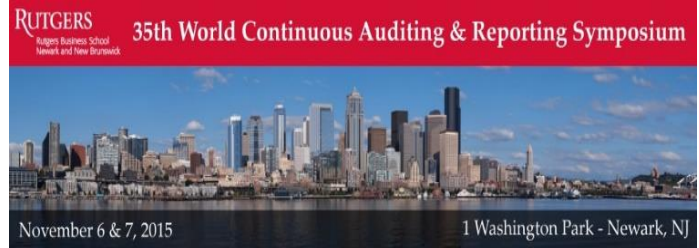
**Registration:** Please complete a registration form and include your title as you would like to appear on the program.

**Brief Bio and Photo:** Upon acceptance of your paper, please forward a brief biography and photo to Barbara Jensen at [35World.CASymposium@rutgers.edu](mailto:35World.CASymposium@rutgers.edu). These will be placed on the symposium website and on our promotional materials.

**Materials Release Form:** We will place video clips from the symposium on the Rutgers Accounting Web and on YouTube. Please review and sign the attached “Materials Release Form” and return to [35World.CASymposium@rutgers.edu](mailto:35World.CASymposium@rutgers.edu) with your registration. This form grants permission to Rutgers to record and reproduce materials that support your conference presentation for distribution and posting on our symposium website.

**October 21, 2015 – Final presentations due:** Please send an electronic version of your final presentation to Dr. Michael Alles to be placed on the Symposium website & venue PC, unless otherwise noted. Paper presentations will not be distributed at the Symposium. Participants are encouraged to download papers and presentations from the symposium website.

Thank You!



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## **Materials Release Form**

My signature below will confirm my agreement with Rutgers Business School regarding the disposition of video recording of my participation or presentation(s) on November 6&7, 2015 for the 35<sup>th</sup> World Continuous Auditing & Reporting Symposium.

I understand that the digital recordings both of me and, if applicable, my property and transcripts (if transcribed) of the presentation(s) will be maintained and made available indefinitely by the Rutgers Business School for such research and educational purposes as the school shall determine. I retain the original copyright of the work presented.

Rutgers Business School agrees to retain the integrity of the interviewee's image and voice, neither misrepresenting the interviewee's words nor taking them out of context.

I attest that I have voluntarily agreed to present and that this document contains the entire and complete agreement concerning the use and preservation of my presentation.

### **Video:**

- I authorize Rutgers to publish my video recording IMMEDIATELY
- I authorize Rutgers to publish my video only after I've had the opportunity to review it
- I DO NOT want my video recording posted on the symposium website

### **Presentation:**

- I authorize Rutgers to post my presentation online
- I DO NOT want my presentation distributed or posted.

Title of Presentation: \_\_\_\_\_

Signature of Presenter/Panelist: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Date \_\_\_\_\_