

One Washington Park • Room 220 • Newark, NJ 07102 USA

November 8 & 9, 2013

<http://raw.rutgers.edu/28wcars>

Information for Speakers & Panelists

Thank you for your valued contribution in making this Symposium a success.

The Venue: One Washington Park, Lecture Hall, Room 220, Newark, NJ, 07102. The lecture hall seats 120 people. It is equipped with a podium with a PC installed (including a DVD player), laptop interface and VCR player and a projection system. The wireless network will be available on the venue PC.

Registration: Please complete a registration form and include your title as you would like to appear on the program.

Brief Bio and Photo: Please submit a brief biography and photo which will be posted on the symposium website and promotional materials.

Live Video Streaming: The symposium will be broadcast live at a link to be announced on the website at the start of the symposium on November 8th.

Materials Release Form: As with prior conferences we will be placing video clips from the symposium on the Rutgers Accounting Web and on YouTube. Please review the attached “Materials Release Form” and return to Barbara Jensen at 28wcars@gmail.com.

This form grants permission to Rutgers to record and reproduce materials that support

your conference presentation for distribution and posting on our symposium website.

Important Dates:

August 31, 2013 - Submission deadline: Please send all proposals to Dr. Michael Alles at alles@business.rutgers.edu. Upon acceptance of your paper, please forward a brief biography and photo to Dr. Michael Alles and 28wcars@gmail.com.

October 18, 2013 – Final presentations due: Please send an electronic version of your final presentation to Dr. Michael Alles to be placed on the Symposium website & venue PC, unless otherwise noted. Paper presentations will not be distributed at the Symposium. Participants are encouraged to download papers and presentations from the symposium website.

October 23, 2013 – Early Registration Deadline.

We look forward to seeing you in November. General questions on the conference may be addressed to Barbara Jensen at 28WCARS@gmail.com. Further details can be obtained at the conference website: <http://raw.rutgers.edu/28wcars>.

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Materials Release Form

My signature below will confirm my agreement with Rutgers Business School regarding the disposition of video recording of my participation or presentation(s) on November 8 & 9, 2013 for the 28th World Continuous Auditing & Reporting Symposium.

I understand that the digital recordings both of me and, if applicable, my property and transcripts (if transcribed) of the presentation(s) will be maintained and made available indefinitely by the Rutgers Business School for such research and educational purposes as the school shall determine. I retain the original copyright of the work presented.

Rutgers Business School agrees to retain the integrity of the interviewee's image and voice, neither misrepresenting the interviewee's words nor taking them out of context.

I attest that I have voluntarily agreed to present and that this document contains the entire and complete agreement concerning the use and preservation of my presentation.

Video:

- I authorize Rutgers to publish my video recording IMMEDIATELY
- I authorize Rutgers to publish my video only after I've had the opportunity to review it
- I DO NOT want my video recording made public.

Presentation:

- I authorize Rutgers to post my presentation online and to distribute it to symposium participants.
- I DO NOT want my presentation distributed or posted.

Title of Presentation: _____

Signature of Presenter/Panelist: _____

Name (printed): _____

Date _____